HELPFUL INFORMATION ON THE FOLLOWING:

ParentSquare

PowerSchool
Powering Brighter Futures

HAVE MORE QUESTIONS? CONTACT US:

PowerSchool: pam.baker@whitko.org

ParentSquare and other questions: justin.rose@whitko.org

ParentSquare

**1:**

SCAN THE QR
CODE TO GET THE
APP!

OR

GO TO
PARENTSQUARE.COM/SIGNIN

2:

Please sign in.

Download the
ParentSquare
mobile app

Send and receive school
communications on the go

Sign In

Email or Phone Number

Password

Forgot password?

Sign In

OR

G Sign In with Google

Sign In with Microsoft

Register

Email or Phone Number

Get Started

You must use the email/phone you provided to
your school

ParentSquare

3:

Please sign in. ✕

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You must use the email/phone you provided to your...
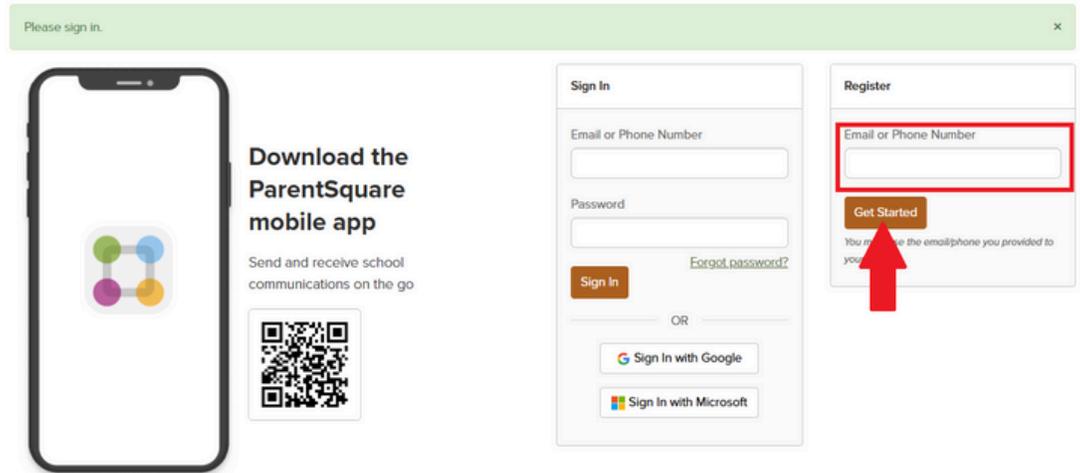
GET STARTED BY ENTERING YOUR EMAIL OR PHONE NUMBER YOU PROVIDED TO THE SCHOOL

ONCE ENTERED, FOLLOW THE PROMPTS TO FINISH THE PROCESS

NOTE: AFTER YOU ARE ADDED TO PARENTSQUARE BY YOUR SCHOOL, YOU WILL RECIEVE SCHOOL COMMUNICATIONS EVEN IF YOU HAVE NOT REGISTERED YOUR ACCCOUNT. HOWEVER, YOU WILL NEED TO REGISTER YOUR ACCOUNT IN ORDER TO PARTICIPATE IN TWO-WAY COMMUNICATION AND TO ACCESS ANY CONFIDENTIAL STUDENT-SPECIFIC DOCUMENTS OR FORMS.

ParentSquare

HOW TO CHANGE OR STOP NOTIFICATIONS:

THE <u>INSTANT</u> SETTING WILL SEND ALL POST NOTIFICATIONS IN REAL-TIME

THE <u>DIGEST</u> SETTING WILL SEND ALL POSTS FOR THE DAY IN ONE SINGLE DIGEST AT THE END OF THE DAY (RECOMMENDED)

DIRECT MESSAGES, ALERTS AND TIME-SENSITIVE POSTS WILL BE DELIVERED INSTANTLY. YOU CAN ALSO CHOOSE TO TURN OFF NOTIFICATIONS (EXCLUDING EMERGENCY ALERTS AND NOTICES)

WHAT TO DO:

IF YOU ARE USING THE WEB BROWSER: ON YOUR HOME PAGE, CLICK YOUR NAME, SELECT "MY ACCOUNT", THEN "NOTIFICATION SETTINGS"

IF YOU ARE USING THE APP: FROM YOUR HOME SCREEN, CLICK THE TRIPLE BAR IN THE TOP LEFT CORNER. CLICK ON "ACCOUNT", THEN "NOTIFICATIONS"

ALREADY HAVE AN ACCOUNT?
SIGN IN WITH YOUR CREDENTIALS

HAVEN'T SET UP AN ACCOUNT YET?
FOLLOW THESE STEPS:

1:

GO TO:
HTTPS://WHITKO.POWERSCHOOL.COM/PUBLIC/

SELECT THE "CREATE ACCOUNT" TAB AND THEN SELECT
"CREATE ACCOUNT" AT THE BOTTOM RIGHT

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2:

FILL OUT THE APPROPRIATE FIELDS

PowerSchool SIS

Create Parent Account

Parent Account Details

First Name	
Last Name	
Email	
Re-enter Email	
Desired Username	
Password	
Re-enter Password	

Password must: • Be at least 8 characters long • Not be a well known password

NOTE: THE PASSWORD YOU CHOOSE MUST BE AT LEAST 8 CHARACTERS LONG. THE EMAIL ADDRESS YOU PROVIDE IS USED TO SEND YOU SELECT INFORMATION FROM THE PORTAL, AS WELL AS ACCOUNT RECOVERY NOTICES AND ACCOUNT CHANGE CONFIRMATIONS

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3: AFTER FINISHING "PARENT ACCOUNT DETAILS", SCROLL DOWN TO FILL OUT THE "LINK STUDENTS TO ACCOUNT" SECTION

Link Students to Account

Enter the Access ID and Access Password for each student you wish to add to your Parent Account

1

Student Name	
Access ID	
Access Password	

2

Student Name	
Access ID	
Access Password	

3

Student Name	
Access ID	
Access Password	

ONCE FINISHED FILLING IN STUDENT INFORMATION, SCROLL DOWN AND HIT "ENTER"

NOTE: ACCESS ID AND ACCESS PASSWORD WILL BE PROVIDED BY THE SCHOOL.